

Financial Services Department

Total Funding Activity

When to Use

This report is most commonly used to get an overview of the financial status, including all funding sources for a faculty or division.

Report Functionality

- Is a combination of the Funding:FC or Fund report, the Funding:FC Area report and the Total Funding:FC report
- Provides users with the ability to report on the activity of parent and subordinate funds centers and include the activity of their associated funds and to incorporate classifications.
- Activity is displayed as Budget, Commitments, Actuals and Funds available
- Drill down to the Funding:FC or Fund report, and from there directly to the document level.

Report Output - Financial Information Available

▶ Commitment Item ▶ Budget ▶ Commitments ▶ Actuals ▶ Total Commitments & Actuals ▶ Funds Available

Detailed Procedures

Access the transaction using:

Menu	<i>Accounting >> Funds Management >> Information System >> Funds Management(U of T Reports) >> Financial Summary Reports >> Total Funding Activity</i>
Transaction code	ZFTR008

Selection screen:

Program Edit Goto System Help

SAP

Total Funding Activity

Funds Center Classification Selection Fund Classification Selection Fund Data View Further Selection

FM area: **UOFT**

Funds Center: 100000

Fund Center Name:

Fiscal Year: 2008

Budget Version: 0

Funds Centers

Include Funds Center Hierarchy Hierarchy variant: 0000

Funds

Include Funds

Active Funds Only

(exclude funds with class FUND_INACTIVE)

Funds: to

Sponsors: to

Printing option

Page Break at Funds Center

FBS (Budget data processed up to and including October 2008 month end)

BCS

Unix file - replace <fname> /usr/sap/<sid>/AMS/<fname>

AMS (1) (010) ap02 OVR

Field Name	Required (R) / Optional (O)	Description of Field Content
FM Area	R	UOFT - Defaults
Funds Center	R	Enter the FC that you wish to report on. This would normally be a parent or top-level FC.
Funds Center Name	O	Enter the Funds Center name, or part of the Funds center name in combination with the wildcard *.This field is useful to filter on Funds Centers having the same characters in their names. (e.g: to filter on CRC Funds Centers within a hierarchy, enter crc* in this field)
Fiscal Year	O	Enter the fiscal year that you wish to report on. The system defaults to the current fiscal year.
Budget Version	O	Version "0" is the current budget version and reflects all processed changes to budget. Version "1" is the original budget version and reflect original operating budgets at the beginning of the fiscal year. If the field is left blank, the report will default to version zero.

Include Funds Center Hierarchy	<input type="radio"/>	Click in this box if you want to include all the Funds Centers below the parent account indicated in the Funds Center field.
Include Funds	<input type="radio"/>	Click in this box if you want to include funds related to the Funds center in the report. If you have checked the box for subordinate funds centers, any funds associated with those accounts will be included as well.
Active Funds Only	<input type="radio"/>	If you check this box, only active funds will be included in the report.
Page Break at Funds Center	<input type="radio"/>	Click in this box if you want a page break at each new funds center.

Please ensure that you enter the required information for each of the fields.

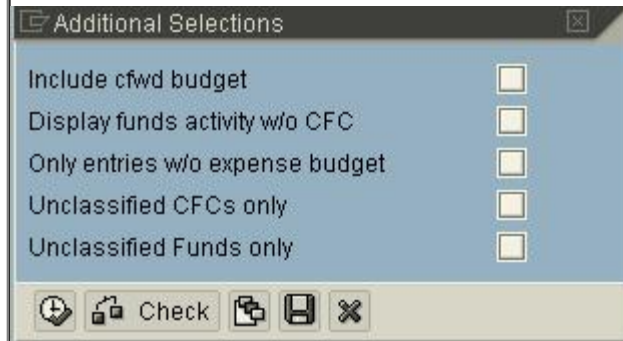
Icon	Description of Icon
Funds Center Classification Selection	Funds Center classifications are set up when the FC is created in the system. Clicking on this button will take you to a selection screen where you can choose a particular classification that you wish to report on. This function is normally used in centralized departments and offices. For more information on funds center classifications, please contact AMS HELP.
Fund Classification Selection	Fund classifications are set up when the fund is created. Clicking on this button will take you to a selection screen where you can choose a particular classification that you wish to report on. This function is normally used in centralized departments and offices. For more information on fund classifications, please contact AMS HELP
Fund Data View	<p>Clicking on this button will provide you with a pop up screen that gives you three options; Total Fund, Overall Fund (incl. Future Budget) and Annual. You can choose one of these options by clicking on the button next to it. The option chosen determines the view of the fund data in the report.</p> <p>Total Fund - This is the default selection and shows all actual transactions throughout the life of the fund and the total released budget. NOTE: This does not include future budget installments of Research funds.</p> <p>Overall Fund (incl. Future Budget) - This shows all actual transactions throughout the life of the fund and includes all budget transactions, including future Research fund</p>

installments, not yet available for spending.

Annual - This shows the actual transactions and all budget transactions for the fund for the selected fiscal year.

Further Selection

Clicking on this button will provide you with a pop-up box with several options. You can select as many of these items as you like, and they will be included in the report. You can choose from the following:



Once you have made your selections, click on the execute button ().

Click on  to execute the report.

Output Screen

Total Funding Activity - Overview

Commit Item | Print | Left | Right | Excel Overview

University of Toronto
Total Funding Activity - Overview





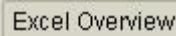
Page : 1 of 3
Program : ZFTRO09 /QNA
User : JEFFREYC
Date : 18/06/03
Time : 09:21

FM area: UOFT CF Centre: 100409 Training CFC
Fiscal Year: 2004 Budget Version: 8
Include Subordinate CF Centres.
Fund Data View: Total Fund

Fund centre/ Funds	Budget Profile	Budget	Commitments	Actuals	Total Commit/ Actuals	Variance
Fund Centres Total:	Revenues	688,802.00-	0.00	0.00	0.00	688,802.00-
	Expenditures	7,757,205.63	13,619.41	885,626.34	899,245.75	6,857,959.88
(4) 100409	Revenues	590,652.00-	0.00	0.00	0.00	590,652.00-
Training CFC	Expenditures	6,785,674.00	13,619.41	814,195.33	827,814.74	5,877,859.26
(5) 202053	Expenditures	346.00	0.00	0.00	0.00	346.00
HUNOR, HOPE						
(5) 202055	Expenditures	6,098.52-	0.00	0.00	0.00	6,098.52-
DAEFQE, WILLIAM						
(5) 202057	Expenditures	34,178.94	0.00	0.00	0.00	34,178.94
HODNELL, SUSAN						
(5) 202063	Expenditures	97,590.69	0.00	10,436.34	10,436.34	87,154.55
WILLIAMS, VENUS						

Report Details

Field Name	Description of Field Content
Funds Center / Fund	The funds center and fund number and name are displayed here. The fund start and end date is displayed below the name of the fund.
Budget Profile	The budget profile status of the account is shown here.
Budget	The total amount of the budget in the FC/ Fund combination is shown here.
Commitments	The total of all commitments, purchase orders and reserves is shown here.
Actuals	The total amount of actual expenditures is shown here.
Total Commit/Actuals	This column reflects the sum of the commitments and actual values.
Variance	Any variance between the budget amount and the total commitment and actuals is shown in this column.
Fund Centers Total	This is the first row of the report, and breaks down the funds total by revenue and expenditures for all subordinate accounts.

Icon	Description of Icon
	Click on a financial line item that you want to know more about and click on this button. You can also double click on the financial line item. The system will provide you with a Commitment Item Summary report, showing a break-down of the financial information by commitment item.
	Click on this button to print the report.
 	These buttons allow you to scroll the display horizontally on the screen, left and right respectfully.
	Click on this button to download the report into Excel.

Drill Down Functionality

For further details on any line item, select the line by clicking in it, and then click on . The system will propose the following screen.

Report Output: Commitment Item Summary

System Help SAP

Commitment Item Summary

Choose Print Left Right

University of Toronto
Commitment Item Summary

Page : 1 of 1
Program : ZFTR008 /ONA
User : JEFFREYC
Date : 18/08/83
Time : 09:22

FM area:	UDFT	Fiscal Year:	2004
Budget-version:	0		
CF centre:	202863	WILLIAMS VENUS	

Commitment Item	Budget	Commitments	Actuals	Total Commit/ Actuals	Funds available
EXP-UTFA	1,258.80	0.00	0.08	0.08	1,258.80
EXPENSE-S	98,348.89	0.00	10,436.34	10,436.34	65,904.55

Report Details

Field Name	Description of Field Content
Commitment Item	This column shows the commitment items where financial transactions exist for the accounts.
Budget	This column shows the budget value by commitment item.
Commitments	Any commitments, including purchase orders, reserves and encumbrances are shown here.
Actuals	This value is the actual value of the financial transactions by commitment item.
Total Commit/ Actuals	This column reflects the sum of the commitments and actual values by commitment item.
Funds Available	The value shown here reflects the funds presently available for each commitment item.
Icon	Description of Icon
Choose	Click on the item that you would like to see more details on, and then click on this button.
Print	If you would like to print the report, please click on this button.
Left Right	These buttons will allow you to scroll the screen view horizontally left and right respectfully.

For more information on a line item, select the line by clicking on it and then click on 'Choose.' You can also double click on the line for more information. The system will take you to the Funding: FC or Fund report Assignments screen.

End of Procedure.