

DEMO/Exercise 2 – Alt. Payee Address Invoice

Paper Shoppe

ATTENTION: JAN HENRY
 43 Niagara Street
 Toronto, Ontario M5V 1C2
 Telephone: (416) 363-8600
 Fax: (416) 363-9709
 HST # 108162444

INVOICE

INVOICE NO: 21223
 DATE: October 10, 2017

To:
 University of Toronto - FAST Team
 215 Huron Street 2nd Floor
 Toronto, Ontario M5S 1A2

Ship To:
 University of Toronto - FIS Training
 256 McCaul Street, room 103
 Toronto, Ontario M5T 1W5

SALESPERSON	P.O. NUMBER	DATE SHIPPED	SHIPPED VIA	F.O.B. POINT	TERMS
J. Jones	Verbal	October 10, 2017	United Parcel	Plant	Net 35 days

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
10	Boxes 8.5" X 11.25" letter sized copy paper <div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 10px auto;"> <p>Coding: GL: 825810 CC: 11040 FC: 119818 Authorized by: <i>Fin Officer</i></p> </div>	31.50	315.00
SUBTOTAL			\$ 315.00
13% HST SALES TAX			40.95
TOTAL DUE			\$ 355.95

Make all checks payable to: **Paper Shoppe**