UNIVERSITY of TORONTO

Signature

CHEQUE REQUEST

Do not use for Payroll Cheques

Payable to:							Date:			
Address:							Document No	.:		
HST/GST No:					_		Currency Cdn U.S. Other	Amount		
Business Area If other than 1000	Company Code If other than U of T	Vendor Acct	Tax Code	G/L Acct	Cost Centre	or è	Internal Order	Commitment Item	(and C/F Centre	/or) Fund
Durrage						le otru ot	ione			
Purpose					Special Mail Other	Instruct	IONS			
Department Cor	ntact Name	Department			Telepho	ne Num	nber	Fax Number		
Authorized Appr	oval									

Print Name

Title