

Demo/EX 1: Create a Workflow PO - Value less than than \$25,000

Dell Canada Inc.
Station A
PO Box 8440
PO PCode M5W 3P1

QUOTE DATE: July 10, 2019

QUOTE #: 4326

Deliver to UTM, CC2160

Qty	Item Number	Description	Price
2	220-5526	Poweredge Multi-Processor Server 9000	\$20,012.00
1	147-3399	All-In-One Printer 968	200.00
<u>SUB-TOTAL</u>			<u>\$20,212.00</u>
13% HST			<u>2,627.56</u>
TOTAL			<u>\$22,839.56</u>

Expected delivery date is **Wednesday, July 24, 2019**

This quote is valid for 10 business days.

Contact: Deborah Jones 416-758-2102

Accounts: **FC 123456 / CC 11040**

Hint: Ordering 2 processors so figure out cost per item

Material Group Description = Computer-Hardware

G/L Account Long Text = Equipment: Computing: Purchase