

**Demo/EX 2: Create a Workflow PO: Value equal to or greater than \$25,000**

*Quote #76869*

**Patrick Cassidy & Associates Inc.  
67 Mowat Ave, Suite 302  
Toronto, ON  
M6K 3E3**

Date: Wednesday, July 10, 2019

To: University of Toronto  
Dept of Italian Studies  
256 McCaul St, rm 103  
Toronto, Ontario

Attention: C. FISTRRAIN Business Officer

Accounts: **FC 123456 / CC 11040**

<b>Quantity</b>	<b>Item #</b>	<b>Description</b>	<b>Price</b>
24	75293	Computer desk w/tray Upright unit, rounded surfaces Silver ( <b>\$739.99 each</b> )	17,759.76
24	88597	Tilter task chair Lux-curve arms, tilt tension control ( <b>\$309.99 each</b> )	7,439.76
1	93452	<u>Executive workstation suite</u>	<u>4,599.99</u>
		Subtotal	29,799.51
		<u>13 % H.S.T.</u>	<u>3,873.94</u>
		<b>TOTAL</b>	<b>33,673.45</b>

This quote includes installation and is valid for 2 weeks from submission. The expected delivery date is Wednesday, July 24, 2019.

Please call Jim Warder at 905-236-2356 for confirmation.

**Hint: Material Group Description = Furn.Applianc. & Serv.  
G/L Account Long Text = Furniture: Purchase**